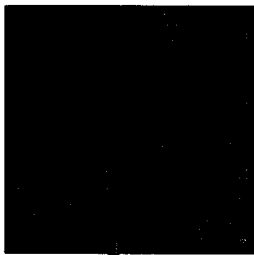


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March 5, 2003

Top Hat Plan Exemption
Pension & Welfare Benefits Administration
Room N-5644
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

RE: Supplemental Executive Retirement Plan

Gentlemen:

Pursuant to Department of Labor Regulation §2520.104-23, this statement is filed in compliance with the reporting and disclosure requirements of Part 1 of Title I of the Employee Retirement Income Security Act of 1974. Certified Roofing Systems & Contracting Corporation maintains a deferred compensation plan for a select group of management or highly compensated employees. The following information is provided in accordance with DOL Regulations §2520.104-23(b)(1):

- 1) Certified Roofing Systems & Contracting Corporation
4700 Upshur Street
Bladensburg, Maryland 20710-1112
- 2) Employer Identification Number: 52-1269553
- 3) It is hereby declared that Certified Roofing Systems & Contracting Corporation maintains a plan primarily for the purpose of providing deferred compensation for a select group of management or highly compensated employees.
- 4) ~~One plan is maintained~~ for all covered employees.
- 5) The number of Participants in this Plan is one (1).
- 6) The Plan was adopted effective May 1, 2002.

Sincerely,

CERTIFIED ROOFING SYSTEMS & CONTRACTING CORPORATION


Thomas C. Spires, President

Enclosures

■ *Certified Roofing Systems & Contracting Corp.*

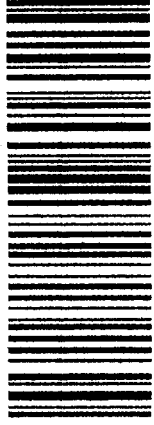
4700 Upshur Street • Bladensburg, MD 20710-1112

301-454-0830

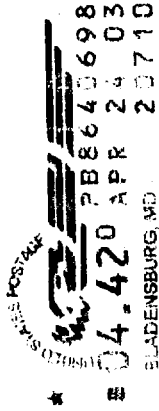
301-209-7630 FX

Email: crsroof@aol.com

CERTIFIED MAIL



7002 0510 0004 4863 2664



Top Hat Plan Exemption
Pension & Welfare Benefits Administration
Room N-5644
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2911-E Olney-Sandy Spring Road, Olney, MD 20832

