

MAY 14 2019

MAY 8, 2019

2520191430084

**VIA CERTIFIED MAIL**  
**RETURN RECEIPT REQUESTED**

Secretary of Labor  
Top-Hat Plan Exemption  
Employee Benefits Security Administration  
Room N-1513  
U.S. Department of Labor  
200 Constitution Avenue, N.W.  
Washington, D.C. 20210

Dear Secretary:

Pursuant to Section 2520.104-23 of the Department of Labor’s Regulations, this letter will serve as notice that, with respect to the ideastream Supplemental Executive Retirement Plan (the “Plan”), the undersigned intends to use the alternative form of compliance with the reporting and disclosure requirements of Part 1 of Title I of the Employee Retirement Income Security Act of 1974 (“ERISA”), which alternative form of compliance is provided in the aforesaid Regulations Section.

Pursuant to Regulations Section 2520.104-23(b), the following information is provided:

1. Name and Address of the Plan Sponsor:

ideastream  
1375 Euclid Avenue  
Idea Center  
Cleveland, Ohio 44115

2. Plan Sponsor’s Taxpayer Identification Number: 34-1943865

3. The Plan Sponsor hereby declares that it maintains the Plan primarily for the purpose of providing deferred compensation for a select group of management or highly compensated employees.

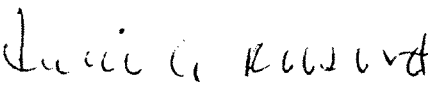
May 8, 2019

4. The Plan Sponsor hereby states that it adopted the Plan for the benefit of one (1) participant on May 8, 2019.

Pursuant to Regulations Section 2520.104-23(b)(2), the Plan Sponsor will provide Plan documents, if any, to the Secretary of Labor upon request as required by Section 104(a)(1) of ERISA.

Very truly yours,

ideastream

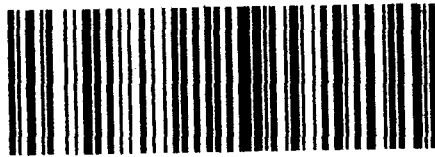
By:   
Julie A. Rasind  
Chair, ideastream Board of Trustees

cc: Suellen Oswald, Esq. (via electronic mail)  
Suzanne G. Odom, Esq. (via electronic mail)

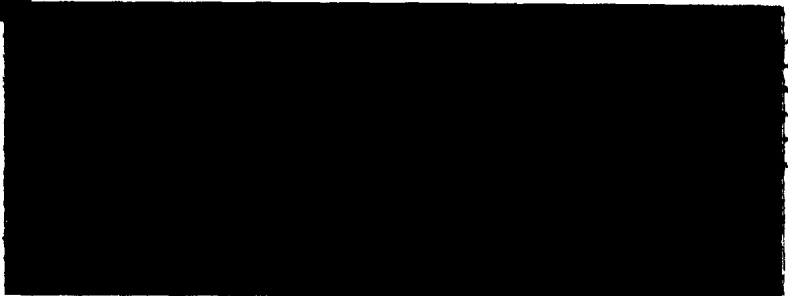
ideastream<sup>®</sup>

Idea Center<sup>®</sup>  
1375 Euclid Avenue  
Cleveland, OH 44115

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