





1010 WEST ST. GERMAIN STREET  
SUITE 500  
ST. CLOUD, MN 56301  
MAIN: 320.252.4414  
FAX: 320.252.4482

LEE HANSON  
ATTORNEY  
DIRECT DIAL: 320.202.5313  
FAX: 320.257.5619  
LEE.HANSON@GPMLAW.COM

Sent via Certified Mail

2019 JAN 15 7:14:08

January 10, 2019

SECRETARY OF LABOR  
TOP HAT PLAN EXEMPTION  
EMPLOYEE BENEFITS SECURITY ADMINISTRATION  
ROOM N-1513  
US DEPARTMENT OF LABOR  
200 CONSTITUTION AVENUE NW  
WASHINGTON DC 20210

RE: Pro-Maintenance, Inc., for Terence L. Holtz Deferred Compensation Plan  
Our File No. 425741

Dear Madam/Sir:

Please find enclosed an Alternate Reporting and Disclosure Statement for Nonqualified Deferred Compensation Plans for a Select Group of Management or Highly Compensated Employees for Terrence L. Holtz, Inc.

In the event you have any questions or concerns regarding the enclosed please contact the undersigned directly.

Sincerely,

GRAY, PLANT, MOOTY,  
MOOTY & BENNETT, P.A.

Lee Hanson  
Attorney

LWH/nas  
Enclosure

cc: Terence L. Holtz  
James Young

PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT  
OF THE RETURN ADDRESS. FOLD AT DOTTED LINE

**CERTIFIED MAIL**



7016 2710 0000 4239 9210

**GRAY  
PLANT  
MOOTY**

MINNEAPOLIS  
MN 554  
10 JAN 19  
PM 7 L

SECRETARY OF LABOR  
TOP HAT PLAN EXEMPTION  
EMPLOYEE BENEFITS SECURITY ADMINISTRATION  
ROOM N-1513  
US DEPARTMENT OF LABOR  
200 CONSTITUTION AVENUE NW  
WASHINGTON DC 20210

