



EBSA/PUBL

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**Holy Trinity Episcopal Academy**  
Catherine A. Ford, Headmaster

November 6, 2009

Top Hat Plan Exemption  
Employee Benefits Security Administration  
Room N-1513  
U.S. Department of Labor  
200 Constitution Avenue NW  
Washington, D.C. 20210

Re: Holy Trinity Episcopal Academy, Inc.

Dear Secretary:

Pursuant to Section 2520.104-23 of the Department of Labors regulations, this letter will serve as notice that, with respect to the Holy Trinity Episcopal Academy (the "Plan"), the undersigned intends to utilize the alternative form of compliance with the reporting and disclosure requirements of Part 1 of Title I of the Employee Retirement Income Security Act of 1974 ("ERISA").

The following information is provided in accordance with paragraph (b) of Section 2520.104-23(b):

1. Name and Address of Employer: Holy Trinity Episcopal Academy, Inc., 5625 Holy Trinity Drive, Melbourne, FL 32940
2. Employer's Employer Identification Number: 59-0823947
3. The Employer hereby declares that it maintains the Plan primarily for the purpose of providing deferred compensation for a select group of management or highly compensated employees, and that there is only one (1) employee in such plan at this time.

The Employer will provide Plan documents to the Secretary of Labor upon request as required by Section 104(a)(6) of ERISA.

Sincerely,

Catherine A. Ford  
Headmaster

**Lower School**

50 West Strawbridge Avenue  
Melbourne, Florida 32901  
FAX: (321) 723-2553

Telephone: (321) 723-8323  
Web site:  
[www.htacademy.org](http://www.htacademy.org)

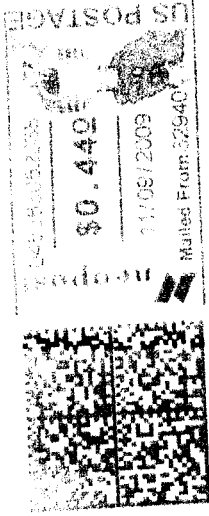
**Upper School**

5625 Holy Trinity Drive  
Melbourne, Florida 32940  
FAX: (321) 308-9077



# Holy Trinity Episcopal Academy

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Melbourne, Florida 32940



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