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 MERITAS LAW FIRMS WORLDWIDE

2009 OCT 29 AM 6:36

October 23, 2009

Certified Mail - Return Receipt Requested

Top Hat Plan Exemption
 Employee Benefits Security Administration
 Room N-5644
 U.S. Department of Labor
 200 Constitution Avenue, N.W.
 Washington, D.C. 20210

Re: Otterbase, Inc.

Dear Sir or Madam:

We are writing on behalf of our client, Otterbase, Inc. Our client recently established two unfunded pension plans for Brandon Bayley ("top hat" plans). The new plans are effective as of January 1, 2010.

Pursuant to Department of Labor regulations Section 2520.104-23, we are supplying the following information to you:

1. Employer's name and address:
 Otterbase, Inc.
 555 - 3 Mile Road, N.W.
 Grand Rapids, MI 49544
2. Employer's EIN: 38-3408361
3. Otterbase, Inc. maintains two additional plans primarily for the purpose of providing deferred compensation for a select group of management or other highly compensated employees.
4. The names of the new plans are the Otterbase, Inc. Long Term Bonus Plan for Brandon Bayley and the Otterbase, Inc. Stock Appreciation Plan for Brandon Bayley. Each plan has one participant.
5. Copies of the plan documents will be provided upon request.

MILLER JOHNSON

U.S. Department of Labor

October 23, 2009


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Please contact us if you have any questions regarding this filing or need any additional information.

Sincerely,

MILLER JOHNSON

By

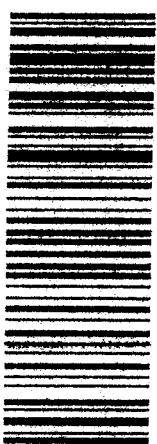


James C. Bruinsma

JCB:jv

cc: Jeff Bennett

CERTIFIED MAIL™



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**MILLER
JOHNSON**
Attorneys and Counselors

Calder Plaza Building
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**RETURN RECEIPT
REQUESTED**

TOP HAT PLAN EXEMPTION
EMPLOYEE BENEFIT'S SECURITY ADMINISTRATION
ROOM N-5644
U.S. DEPARTMENT OF LABOR
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WASHINGTON, D.C. 20210

