



# ALMSTEAD

## TREE & SHRUB CARE COMPANY

*changing the nature of tree & shrub care*

Phone: 914-576-0193

Fax: 914-576-5448

www.almstead.com

### DEPARTMENT OF LABOR NOTIFICATION LETTER

Date 12/15/2006

Secretary of Labor, Top Hat Plan Exemption  
Pension and Welfare Benefits Administration  
Room N-1513 – Public Disclosure Room  
United States Department of Labor  
200 Constitution Avenue, N.W.  
Washington, D C 20210

**RE: Alternative Method of Compliance under DOL Reg. 2520.104-23**

Dear Sir or Madam:

In order to comply with the requirements of the alternative reporting and disclosure method under ERISA, Parts 1, Title 1, as provided for an unfunded plan for a select group of management or highly compensated employees in the D.O.L. Regulation 2520.104-23 the following information is provided:

1. The name of the employer is: **Almstead Tree & Shrub Care Company**  
Company Name
2. The mailing address of the employer is: **58 Beechwood Avenue, New Rochelle, NY 10801**  
Address
3. The employer's federal identification number (EIN) is: **13-4031893**  
EIN
4. The number of plans and the number of participants in each plan is:  
  - One (1) plan(s) covering **One (1)** employees. The above named employer maintains this plan primarily for the purpose of providing deferred compensation benefits to a select group of management or highly compensated employees.  
No. of Participants

The employer will send a copy of all plan documents and agreements to the Secretary of Labor, upon request.

Respectfully submitted,

Officer Signature

**Kenneth Almstead**

Officer Name

**CEO**

Title

**58 Beechwood Avenue**

Address

**New Rochelle**

City

**NY 10801**

State & Zip Code

**December 15th, 2006**

Date

07 JUN 20 PM 12:12



ALMSTEAD TREE & SHRUB CARE COMPANY  
 58 Beechwood Avenue  
 New Rochelle, New York 10801  
 Phone: 914-576-0193

UNITED STATES POSTAGE  
 02 1A  
 \$ 07.25  
 0004344630 JUN 14 2007  
 MAILED FROM ZIP CODE 10801



CLICKER AT TOP OF ENVELOPE TO THE RIGHT  
 OF THE RETURN ADDRESS FOR A POSTED LINE  
**CERTIFIED MAIL**<sup>TM</sup>



704 2510 0005 7853 9538

Secretary of Labor, Top Hat Plan Exemption  
 Pension and Welfare Benefits Administration  
 Room N-1513 - Public Disclosure Room  
 United States Department of Labor  
 200 Constitution Ave, N.W.  
 Washington, D.C. 20210

