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U.S. DEPT. OF LABOR
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PM 12:28

November 13, 2000

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

Top Hat Plan Exemption
Pension and Welfare Benefits Administration
Room N-5644
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

Re: **Non-qualified Deferred Compensation Plan**

Dear Sir or Madam:

We are filing this statement pursuant to Section 2520.104-23 of the Regulations accompanying the Employee Retirement Income Security Act of 1974, as amended ("ERISA"), in order that the unfunded deferred compensation arrangement described below may be exempt from the reporting and disclosure requirements of ERISA.

The information required to be reported by ERISA is as follows:

Employer Name and Address: Oldfields School
P.O. Box 697
Glencoe, MD 21152

Employer Identification No: 52-0591645

Primary Purpose of the Plan: The primary purpose of the Nonqualified Deferred Compensation Plan of Oldfields School is to provide deferred compensation for a select group of management or highly compensated employees.

Pension and Welfare Benefits Administration
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Type of Plan: The plan constitutes an unfunded deferred compensation arrangement.

Number of Such Plan Maintained
by the Employer: 1

Number of Employees Covered by
Such Plans: 1

Oldfields School agrees to provide any plan documents to the Secretary upon request as required by Section 104(a)(1) of ERISA.

If we can provide you with any additional information, please do not hesitate to contact me.

Very truly yours,



Marika M. Ostendorf

MMO/kd

cc: Sharon A. Snyder, Esq.
Hugh A. Mallon, III

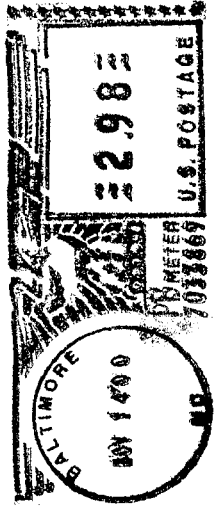
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