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THE HOTCHKISS SCHOOL  
P.O. Box 800  
LAKEVILLE, CONNECTICUT 06039-0800  
TELEPHONE (860) 435-2591  
FAX: (860) 435-0335

NOT FOR PUBLIC DISCLOSURE  
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REPLY TO:  
THE BUSINESS OFFICE

December 14, 2001

Top Hat Plan Exemption  
Pension and Welfare Benefits Administration  
Room N-5644  
United States Department of Labor  
200 Constitution Avenue, N.W.  
Washington, D.C. 20210

Re: SUPPLEMENTAL EXECUTIVE RETIREMENT PLAN  
FOR THE BENEFIT OF ROBERT H. MATTOON, JR.

Dear Sir or Madam:

This statement is being filed pursuant to 29 C.F.R. §2520.104-23 and is intended to satisfy the alternative method of compliance with the reporting and disclosure requirements of Part 1 of Title I of the Employee Retirement Income Security Act of 1974 ("ERISA") prescribed by the Secretary of Labor under Section 110 of ERISA.

Name of Employer: The Hotchkiss School  
Address: P. O. Box 800  
Lakeville, CT 06039

EIN: 06-0647018

The Company maintains the above-captioned Plan for the purpose of providing deferred compensation for a select group of management or highly compensated employees. The plan is a supplemental executive retirement plan. The Plan presently covers one employee.

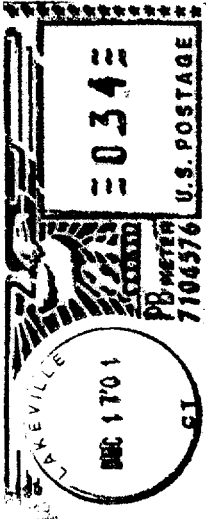
Copies of the plan document will be provided to you upon request as required by Section 104(a)(1) of ERISA.

Sincerely,



Carrie Defaney Margrave  
Director of Human Resources

BUSINESS OFFICE  
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