

2520005096444

**Genentech, Inc.**

September 16, 1992

U.S. Department of Labor  
Pension and Welfare Benefits Administration  
P.O. Box 75212  
Washington, DC 20013-5212

Re: One-Time "Top Hat" Plan Filing

Dear Sir or Madam:

In accordance with U.S. Department of Labor Regulation §2520.104-23 and the U.S. Department of Labor Civil Penalty Relief Notice published on July 24, 1992 (57 Fed. Reg. 33019), Genentech, Inc. declares that it maintains the following unfunded plan primarily for the purpose of providing deferred compensation for a select group of management or highly compensated employees.

Name of Plan:

**Supplemental Plan**

Name and Address of Employer:

Genentech, Inc.  
460 Point San Bruno Boulevard  
South San Francisco, CA 94080

9940

Employer Identification No. (EIN):

**94-2347624**

Number of Employees in Plan:

**61 (as of 6/30/92)**

Enclosed please find a check made payable to the U.S. Department of Labor for \$1,000 to satisfy the civil penalty obligation specified in the above-referenced notice.

Sincerely,

*Paul Carlino*

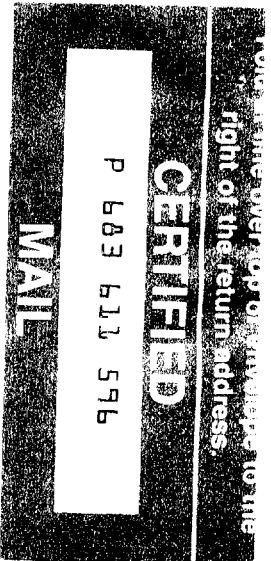
Paul Carlino  
Manager  
Tax Administration & Planning

PC/kz

cc: Tricia Borga  
Frank Zampella  
Tom Cannan  
Thomas Martin

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