

VILLA JULIE

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Secretary of Labor
Top Hat Plan Exemption
Employee Benefits Security Administration
Room N-1513
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2/17/04
DD

Re: Villa Julie College Supplemental Executive Retirement Plan

Dear Secretary:

Under Section 2520.104-23 of your Regulations, this letter serves as notice that, with respect to the Villa Julie College Supplemental Executive Retirement Plan, we intend to utilize the alternative form of compliance with the reporting and disclosure requirements of Part 1 of Title I of ERISA.

Pursuant to Regulations Section 2520-104-23(b), the following information is provided:

1. Name and Address of Employer – Villa Julie College, 1525 Greenspring Valley Road Stevenson, Maryland 21153.
2. Employer's Employer Identification Number – 52-0705392
3. The Employer declares that it maintains the Plan primarily for the purpose of providing deferred compensation for a single member of a select group of management or highly compensated employees.

The Employer will provide Plan documents, if any, to the Secretary of Labor upon request as required by Section 104(a)(1) of ERISA.

Very truly yours,
Villa Julie College

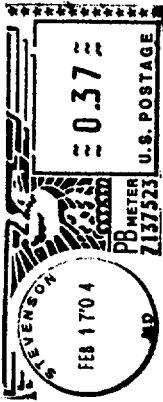
By: Timothy M Campbell
Timothy M. Campbell
Executive Vice President

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STEVENSON, MARYLAND 21153-0641



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