

December 1, 2003

Secretary of Labor
Top-Hat Plan Exemption
Pension and Welfare Benefits Administration
Room N-5644
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, D.C. 20210

Re: Matheny School and Hospital Deferred Compensation Plan

Dear Secretary:

Pursuant to Section 2520.104-23 of the Department of Labor's Regulations, this letter will serve as notice that, with respect to the Matheny School and Hospital Deferred Compensation Plan (the "Plan"), the undersigned intends to utilize the alternative form of compliance with the reporting and disclosure requirements of Part 1 of Title 1 of the Employee Retirement Income Security Act of 1974 ("ERISA"), which alternative form of compliance is provided in the aforesaid Regulations Section.


Pursuant to Regulations Section 2520.104-24(b), the following information is provided:

1. Name and Address of Employer: The Matheny School and Hospital, Inc.
PO Box 339, Main Street
Peapack, NJ 07977
2. Employer's Employer Identification Number: 221482276
3. The Employer hereby declares that it maintains the Plan primarily for the purpose of providing deferred compensation for a select group of management or highly compensated employees, and that there is one employee in such plan at this time.

Pursuant to Regulations Section 2520.104.23(b)(2), the Employer will provide Plan documents, if any, to the Secretary of Labor upon request as required by Section 104(a)(1) of ERISA.

Very truly yours,

MATHENY SCHOOL AND HOSPITAL DEFERRED COMPENSATION PLAN

By: 
Christopher King
Director of Operations and Administrative Services

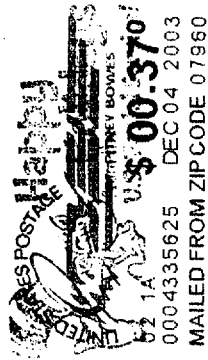
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