

1/19/99

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January 19, 1999

Office of Employee Benefits Security  
Labor-Management Services Administration  
US Department of Labor  
Washington, DC 20216

RE: Interstate Office Products, Inc.

Dear Secretary of Labor:

In compliance with the requirements of the alternative method of reporting and disclosure under Part 1 of Title 1 of the Employee Retirement Income Security Act of 1974 for unfunded or insured pension plans for a select group of management or highly compensated employees, specified in Department of Labor Regulations, 29 CFR sec. 2520. 104-23, the following information is provided by the undersigned administrator:

- (1) The name of the employer is: Interstate Office Products, Inc.
- (2) The mailing address of the employer is:  
PO Box 908  
Sioux Falls, SD 57101-0908
- (3) The Employer Identification Number is: 46-0310794 ✓
- (4) The above-named employer maintains a plan (or plans) primarily for the purpose of providing deferred compensation benefits for a select group of management or highly compensated employees.
- (5) Number of Plans and Participants in each plan:  
2 plans covering 1 employee each. ✓
- (6) The employer will provide a copy of the agreement(s) to the Secretary of Labor upon request.

Interstate Office Products, Inc.

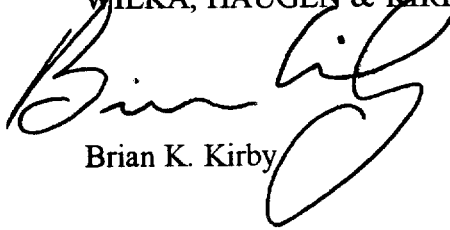
By Gary Gaspar, President  
Gary Gaspar

Dated January 21, 1999.

If you should have any questions in the meantime, please do not hesitate to contact me.

Very truly yours,

WILKA, HAUGEN & KIRBY, P.C.

  
Brian K. Kirby

BKK/jlk