

ERISA REPORTING AND DISCLOSURE REQUIREMENTS
SAMPLE LETTER TO DEPARTMENT OF LABOR

Office of Employee Benefits Security
Labor-Management Services Administration
U.S. Department of Labor
Washington, D.C. 20216

2520032903759

Gentlemen:

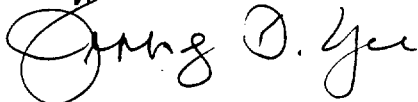
Presidio Golf Club

This is to advise you that _____
(Name of Organization)
8 Presidio Terrace San Francisco CA
(Address) (City) (State)

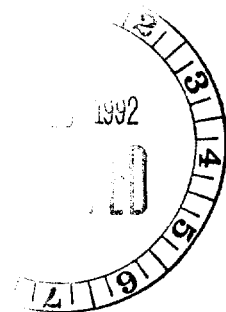
94118 _____, has established a Non-Qualified Deferred Compensation Plan for the purpose of providing benefits to a
(Zip) select group of management or highly compensated employees.

Our Organization has _____ one _____ Deferred Compensation Plan(s) with _____ three _____ participants. Our Tax Ident-
(Number) (Number)
fication Number is _____ 94-0781940 _____.

Sincerely,



Jeffrey F. Yee, CCM
Presidio Golf Club



WILLIAM MALLORY -President
JEFFREY LOKER -Vice President
JACK GILLESPIE -Treasurer
MICHAEL ST. PETER -Secretary
BING KUNZIG -House/Entertainment



8 PRESIDIO TERRACE
SAN FRANCISCO, CALIFORNIA 94118
TEL: (415) 751-1322
FAX: (415) 387-5351

WHITMAN ALGER -Membership
SCOTT ALLEN -Tournaments
ROBERT WALSH -Greens
JIM GRAZIANI -Handicap
JEFFREY YEE, CCM -Manager

November 7, 1992

Office of Employee Benefits Security
Labor-Management Services Administration
U.S. Department of Labor
Washington, D.C. 20216

Gentlemen:

Enclosed is "Disclosure" Form.

At this time we are unaware if previous management personnel filed a Disclosure form with the Department of Labor.

We assumed that this was done as several former employees had used the deferred comp plan in past years.

Please advise if this has not been done.

Yours truly,

Jeffrey F. Yee, CCM
Manager
Presidio Golf Club



Encl.

JFY/ma