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ERISA REPORTING AND DISCLOSURE REQUIREMENTS  
SAMPLE LETTER TO DEPARTMENT OF LABOR

Office of Employee Benefits Security  
Labor-Management Services Administration  
U.S. Department of Labor  
Washington, D.C. 20216

Gentlemen:

This is to advise you that RIVERSIDE GOLF & COUNTRY CLUB,  
(Name of Organization)  
8105 NE 33d Drive, Portland, Oregon,  
(Address) (City) (State)  
97211, has established a Non-Qualified Deferred Compensation Plan for the  
(Zip)

purpose of providing benefits to a select group of management or highly compensated employees.

Our Organization has One Deferred Compensation Plan(s) with One  
(Number) (Number)  
participants. Our Tax Identification Number is 93-0266117 0001.

Sincerely,

  
CHARLES R. KRUGGEL, CCM  
General Manager

cc: Joe Herrle, Registered Representative